



Congressman John H. Adler Third Congressional District of New Jersey

GENERAL INFORMATION FOR SERVICE ACADEMY APPLICANTS

Due to the extremely keen competition for nominations, you are urged to apply to every nominating authority which your eligibility allows: (i.e. Senators Lautenberg and Menendez, Presidential, Vice Presidential, Children of Deceased or Disabled Veterans, etc.). However, if you receive a nomination from another source, I will not be able to duplicate that nomination. Since the academies are able to award more appointments than are provided by Congressional vacancies and other categories, no candidate who is highly qualified needs more than one nomination to obtain an appointment. Please let my staff know immediately if you receive a nomination from another authority.

Each applicant for a nomination must meet the following eligibility requirements as of July 1 of the year of entry to a service academy:

Age:	Be at least 17 years old, but have not passed your 22 nd birthday
Citizenship:	Be a United States Citizen
Marital Status:	Be unmarried, not pregnant, and have no legal obligation for the support of a child or other dependents.
Domicile	Must reside within the 3 rd Congressional District

Under the competitive method, candidates selected for nominations by the Academy Nomination Review Board will be evaluated by the respective academies. The Academies, themselves, will offer the final appointment.

NOTE: There are no Congressional nominations to the United States Coast Guard Academy. Selections are made competitively on the basis of composite of academic factors and leadership potential, extra-curricular activities, physical fitness, and recommendations. You must contact the Coast Guard Academy directly for information on this process.

Normally, a competitive candidate will have SAT scores above 500 verbal and 550 math, or ACT score above 22 English and 26 math, and will stand in the upper fifth of his/her class. The higher your scores and class standing, the greater will be your chances for a nomination, assuming qualifications in the remaining areas of consideration.

After nomination to one of the academies, the Service Academies Central Medical Review Board will schedule each candidate for a medical examination, usually at the military facility nearest to his/her home, along with a physical aptitude test.

Applicants who apply through more than one nominating authority are often confused due to different procedures used. Last minute misunderstandings can be avoided by carefully studying and following the instructions of each office to which you are applying.

The application form should be completed and returned to my Marlton office as soon as possible but **no later than September 30, 2009**. You should not wait to file your application if transcripts or test

scores are not immediately available. You should also complete a preliminary application online for each academy you are interested in attending, as follows: Air Force Academy at www.academyadmission.com; Merchant Marine Academy at www.usmma.edu; Military Academy at www.academyadmissions.com; and Naval Academy at www.usna.edu/Admissions/pre-application.

REMEMBER: IT IS YOUR RESPONSIBILITY TO INSURE THAT YOUR FILE IS COMPLETE AND THAT ALL NECESSARY INFORMATION HAS BEEN RECEIVED BY THE DEADLINES. PLEASE FEEL FREE TO CALL OUR OFFICE TO CHECK.



Congressman John H. Adler
Third Congressional District of New Jersey

INSTRUCTIONS FOR SERVICE ACADEMY APPLICANTS

The Academy Nominations Review Board for the Third Congressional District will nominate to the service academies those students who are best able to contribute to, as well as benefit from, these programs of study. When choosing the nominee, the Board will consider the candidate's academic qualities and motivation toward a career in the Armed Services.

Deadlines:

For Items 1 - 6 – September 30 **NO EXCEPTIONS**

For Items 7 – 9 – October 31 **NO EXCEPTIONS**

The following information is required for the candidate's file. IT IS YOUR RESPONSIBILITY TO SUBMIT THIS INFORMATION AND TO KEEP IT UPDATED:

1. **Completed application form:** Careful thought should be given to your first choice of an academy. (First choice designations may be changed at any time *before* nominations are made.) Be sure to complete the necessary paperwork for each academy chosen.
2. **Checklist:** Include the checklist, and any applicable dates requested with your application form.
3. **Essay:** Compose an essay to the Academy Nominations Review Board, of no more than 500 words, and explain why you think you desire to attend a Service Academy and why you would be a good candidate. This needs to be sent in with the application.
4. **Information about extracurricular school and outside activities.** This needs to be sent in with the application.
5. **Recent photograph:** Senior picture, sports photo, etc. This needs to be sent in with the application.

6. **Establish pre-candidate file with academy/academies of choice:** Provide date you established a pre-candidate file with the Academies you are interested in *onto the checklist* to turn in with your application form.
7. **Official Transcripts:** High school or preparatory school transcripts and college record if applicant has started college. Transcripts must include final junior year grades, grade point average and class rank.
8. **SAT/ACT Test Scores:** Results of the latest Scholastic Aptitude Test (SAT) or Achievement Test (ACT). If you submit more than one set of scores, only the highest score will be counted. **PLEASE REQUEST THAT YOUR SAT SCORES BE SENT TO INSTITUTION CODE #2842.**
9. **THREE letters of recommendation:** From people unrelated to the candidate – at least one should be from the principal, assistant principal or guidance counselor.

Late in the fall, the 3rd District Academy Nominations Review Board will select candidates to be interviewed. Candidates will be notified by mail as to the date and time of their interview. **IT IS YOUR RESPONSIBILITY TO SEE THAT ALL NECESSARY INFORMATION IS RECEIVED BY THE DEADLINES.** Candidates whose files are incomplete cannot be given consideration.

Please feel free to call 856-985-2777 at any time to determine whether your file is complete.

Submit all material to:

The Honorable John H. Adler
Attention: Academy Nominations Coordinator
28 N. Maple Ave.
Marlton, NJ 08053



Please rank the Academies to which you are applying in the order of your preference (one to four, as applicable). Please do not rank an Academy you are not interested in attending:

Personal Information:

(Mother or Guardian / daytime phone number)

Other Nomination Sources:

Are you eligible for Service Secretary Allocations? Please circle one. YES NO

Please check all other nominating sources that you plan to pursue.

_____ Senator Frank Lautenberg _____ Senator Robert Menendez

_____ President Barack Obama _____ Vice President Joseph Biden

_____ J/S ROTC

Academic Information:

High School: _____ Graduation Date: _____

GPA: _____ GPA: _____
(Weighted) (Unweighted)

Class Rank: _____ Class Size: _____

SAT Scores: Total: _____ Verbal: _____ Math: _____

ACT Scores: Total: _____

English: _____ Math: _____ Reading: _____ Science: _____

College/University Experience (if applicable): _____

Signatures:

I hereby certify that I am a legal resident of the Third Congressional District of the State of New Jersey and meet all of the eligibility requirements as stated in the information guide and application provided by Congressman Adler's office.

I request that Congressman Adler consider my application for a Congressional Nomination to the United States Service Academy or Academies that I have listed. I affirm that I have never been convicted or arrested for violating a state or federal statute.

I understand that the postmark deadline for this application is September 30. If I have not submitted all of the requested information postmarked by the deadline October 31. I understand that my application may not be given full consideration.

I, the undersigned, certify that the information I have provided on this application is accurate and has been completed to the best of my knowledge.

Applicant Signature: _____

Applicant Name (printed): _____

Date: _____

For applicants under 18 years of age:

I approve of this application and certify that all of the information provided by my child or ward is accurate.

I understand that if my child or ward is nominated to a Service Academy, any announcement to the news media will be made by Congressman Adler's Office.

Signature of Parent or Legal Guardian: _____

Name (printed): _____

Date: _____

Please submit all material to:

The Honorable John H. Adler
Attention: Academy Nominations Coordinator
28 N. Maple Ave
Marlton NJ 08053



**Congressman John H. Adler
Third Congressional District of New Jersey**

**CHECKLIST
For
SERVICE ACADEMY NOMINATION REQUESTS**

**Items 1 - 6 are Due to my Marlton office or postmarked by 30 September.
Items 7 - 9 are Due to my Marlton office or postmarked by 31 October.**

Please use the checklist below to ensure that all application materials are included in your packet for consideration. Any questions or concerns should be directed to Cheryl Maitlen from my Marlton office at (856) 985-2777

Items 1 – 6 are due to my Marlton office or postmarked by 30 September	
1. Application Form	
2. This Checklist	
3. Essay (500 word limit)	
4. Photo	
5. Established pre-candidate file with academy/academies of choice:	DATE or N/A
Air Force Academy	
Military Academy	
Naval Academy	
Merchant Marine Academy	
6. Extra-Curricular Activity Information	
Following items 7 - 9 due to my Marlton office or postmarked by 31 October	
7. Official Transcript	
8. Three Letters of Recommendation	
9. College Board Scores (SAT/ACT) Included with packet – OR- Mailed by College Board directly to Office	

**Mail or hand deliver completed packet by applicable due date to:
The Honorable John H. Adler
Attn: Military Academy Coordinator
29 N. Maple Ave.
Marlton NJ 08053**